



**Request for Quotation
For
Android Phones & Tablets**

Date of request: 14/08/2024

Address all correspondence to:

Name: Lawrence Nkuntha

Title: Procurement & Logistics Officer

Email: lnkuntha@israaid.org

Dear Sir/Madam,

Background on who we are

Founded in 2001 as a coalition of Israeli organizations working in disaster relief and international development, IsraAID has grown into an independent NGO and the largest humanitarian aid organization in Israel. From earthquakes and hurricanes to epidemics and forced displacement, IsraAID has been at the forefront of responding to major humanitarian crises worldwide. We have worked in more than 60 countries and at any one time have around 300 staff members worldwide.

Our mission is to support people affected by humanitarian crises. We partner with local communities around the world to provide urgent aid, assist in recovery, and reduce the risk of future disasters.

IsraAID commenced operations in Malawi in March 2023 through the Emergency Response to Cyclone Freddy, implementing both health and WASH interventions in the districts of Blantyre, Phalombe, and Mulanje in Southern Malawi. The team of experts in Health and Water, Sanitation, and Hygiene set up cholera prevention points at centres for internally displaced people, as the country faced a major outbreak of the disease due to flooding and destruction of water systems.

The team also engaged in nutrition programming through nutrition surveillance and referral to ensure identified cases of malnutrition were referred to health facilities for management. Since then, IsraAID has set a strategic goal to have a long-term presence in Malawi.

We hereby solicit a quotation for an annual frame contract for Android Phones and Tablets based on the following items:

Item	QTY	Description	Unit Cost in MWK	Comments
Android Tablet	6	Android Tablet - Samsung Galaxy Tab A8/ Lenovo Tab M8/ Huawei MediaPad T5 <ul style="list-style-type: none"> 8.7-Inch Resolution (800*1340 pixels, 2-4GB Ram, 32/64 GB Storage 5100mAh Android 11 		Brand New, in Closed boxes, without installations in Blantyre.
Android Phone	16	Android Phone - Samsung Galaxy A12/Techno/Redmi/Itel <ul style="list-style-type: none"> 6.00-Inch (1080*2220) RAM 4GB Storage 64GB, Battery 3300MAh Android 8.0, Camera 24MP+8MP+5MP) 		

Instructions to bidders:

- In case a bidder is unable to quote for the brand of the required specifications it is possible to quote the same specification but for any other brand available.
- Price should be given in USD and must include all indirect costs including applicable taxes.

Ready to bid? Take note:

- Quotations should be sent via email to the attention of Lawrence Nkuntha, the procurement & Logistics Officer, lnkuntha@israaid.org
- In your proposal you are requested to include:
 - Your company portfolio,
 - Incorporation certificate,
 - Reference Letter from the Bank
 - Any certifications you hold.

- **DUE DATE for submission: 20/08/2024**
- Quotations received after the due date might not be considered.

Need clarifications before submission? We're here to answer:

- Contact Lawrence Nkuntha, the procurement & Logistics Officer, at lnkuntha@israaid.org

Additional Informative Points:

- IsraAID has the option to split the procurement between multiple awarded bidders or to postpone or cancel the process.
- IsraAID expects the awarded bidder/s to provide a detailed invoice that includes a list of any device under warranty that was procured and confirmation that the device warranty was activated alongside the warranty start & end date.
- Payments will be made in MWK
- IsraAID will issue Purchase Orders according to its needs, based on the agreed annual pricing.
- The awarded bidder will commit to keeping sufficient Items in stock to allow short delivery timelines.

Quotation is valid for 60 days, from date of submission.

- Code of Conduct – IsraAID expects its suppliers to comply with and follow IsraAID values and code of conduct.

For the sake of clarification:

This form is, in no matter or form, a binding agreement and is used for quotation purposes only.

In the event of actual purchasing, an approved purchase order will be sent to the awarded bidder.